

## **IT MANAGER**

### **GLASGOW CARNOUSTIE PLACE BRANCH**

### **RICHMONDS PLUMBING & HEATING MERCHANTS LIMITED**

Richmonds is an independent privately-owned company supplying bathrooms, plumbing, heating and renewable heating goods to the trade and retail sectors in Central Scotland for over 130 years. The company currently operates seven branches across Glasgow, Edinburgh, Paisley, Bellshill and Hamilton.

We are in an exciting period of growth for the business as the move towards renewable energy provides an excellent opportunity to establish Richmonds as the go-to merchant for renewable heating supplies. Our in-house Sustainable Home Centre, in partnership with heat pump manufacturer Daikin, is providing industry-leading training on renewable heating products.

Our growing business now requires an IT Manager to join our Head Office team based at our Glasgow Carnoustie Place Branch in order to provide excellent technological support as the company embraces this new phase. In the first few months of this role, the IT Manager will be responsible for implementing a new, market-leading, ERP system, Intact iQ. Whilst the implementation of Intact will be carried out alongside Intact consultants, a knowledge of SQL would be advantageous. After the new ERP system goes live in Autumn 2022, the IT Manager will be responsible for its ongoing maintenance and development.

Working with the support of our external managed service provider, Red Mosquito, the IT manager will also be responsible for the management, development, efficiency and suitability of all aspects of IT software and hardware within the business. These include, but are not limited to, our ERP system, all company networks and servers, data back-up, IT security, mobile communication devices and remote-working capability. This role further includes, but is not limited to:

- providing technical guidance and input on the company's IT strategy going forward;
- ensuring that all data processing is in accordance with legal and company policies;
- providing IT training to new starts and existing members of staff as required, with an initial focus on ensuring all staff are fully trained on the new ERP system; and
- offering day-to-day IT guidance to all staff as required.

You will be able to demonstrate significant experience working in IT and previous involvement in the implementation of an ERP system is essential to this role. You will also display a commercial awareness that will enable you to assist the Directors in maximising the business opportunities presented by our new ERP system. You will be confident working both independently and as part of a wider management team, together with displaying excellent communication and interpersonal skills.

A full clean UK driving licence is essential to this role to enable travel between our Branches when necessary.

**Salary:** Competitive, dependant on experience.

**Hours:** 40 hours per week, Monday to Friday 8am to 5pm

**Benefits:** 18 days' annual leave and 10 public holidays; employer pension contributions; and life assurance.

A note of interest along with a current CV should be sent by email to Lisa Daniels, HR & Corporate Compliance Manager at [lisa.daniels@rphm.co.uk](mailto:lisa.daniels@rphm.co.uk)

**Closing date for applications: 30 April 2022**